



Indiana Department of Education

SUPPORTING STUDENT SUCCESS

Memorandum

Date: February 10, 2010
To: Local Education Agencies
From: Pat Mapes, Director, Office of Educator Licensing and Development
Re: Title II, Part A and HQT

The United States Department of Education monitors the administration of the Elementary and Secondary Education Act (ESEA) Title II, Part A Teacher and Principal Quality grants and requires that each state:

- Ensure all districts are meeting the 100% HQT goal. For information regarding acceptable HQT documentation, see: http://www.doe.in.gov/hqt/pdf/Acceptable_Documentation.pdf.
- Ensure all districts meet annual measurable objectives (AMO's) for both HQT and AYP.
- Ensure that those districts **not meeting** HQT AMO's for **two consecutive years** are required to complete improvement plans pursuant to section 2141(a) of NCLB.
- Ensure that those districts not meeting AYP and HQT AMO's for **three consecutive years** are required to enter into funding agreements pursuant to section 2141 (c) of NCLB, prohibiting the use of their Title II funds for class-size reduction and Title I, Part A funds to hire any new paraprofessionals.

Urgent Update Regarding HOUSSE:

Subsequent to a federal monitoring visit in August 2009, **Indiana no longer allows the use of HOUSSE for documenting subject matter knowledge.** The only exceptions are as follows:

- Teachers who completed HOUSSE prior to or during the 2006-2007 school year and ***remain in the same assignment and same school district/corporation***; and
- Elementary teachers who completed HOUSSE prior to or during the 2006-2007 school year and have changed classrooms within the elementary school setting ***but remain in the same hiring district/corporation after 2006-2007.***

There are no other exceptions and anyone changing assignments and/or hiring school districts/corporations after the 2006-2007 school year, **must submit other documentation** to evidence subject matter knowledge.

For more information, see the HQT FAQ's at: <http://www.doe.in.gov/hqt/pdf/faq.pdf>. HQT questions may be directed to hqt@doe.in.gov or to the Title II/HQT Specialists:

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